

## Job Description

### Job Summary

St. Matthias Preschool, a high quality, full-time, year-round preschool, in the Archdiocese of San Francisco, is seeking a Preschool Teacher who can passionately support children's early learning. This position is with children ages 3-5 years of age. If you are skilled with working with preschool aged children and interested in a team-teaching experience that supports helping children prepare for Kindergarten Readiness, please consider applying.

This full time position is year-round, all day from 8:30 am - 5:00 pm, Monday - Friday. This position reports directly to the Preschool Director and performs the teaching duties for the preschool with limited supervision.

St Matthias Preschool is a place where learning is a joint venture between children and teachers and where learning happens in the context of childhood. We provide children with many experiences and materials to express and represent their thinking, including age appropriate faith formation learning opportunities.

### Responsibilities and Duties

#### Essential Job Functions

The Preschool Teacher will be expected to support classrooms and teachers serving three, four and five-year-olds.

Job duties include but are not limited to:

- Collaborate and support teaching teams.
- Communicate professionally and effectively with children, staff and parents.
- Support and cooperate with other professional staff members in assessing and helping students solve developmental, behavioral and academic goals.
- Assist in maintaining instrumental learning environments through daily provocations and invitation, intentional presentation of materials, student learning opportunities, and documentation.

### Qualifications and Skills

- Applicants must have at least 12 units in ECE/CD of accredited core courses; 24 units are preferred.
- 2 years of teaching experience preferred (but not required).
- Understanding of Developmental stages of young children

### Physical Requirements:

Ability to sit, walk, stand, and climb stairs, alternating as needed and sometimes for prolonged periods of time. Must be able to bend, pull, and also reach above shoulder level. Must be able to

lift 45-50 lbs.

### **Benefits**

The Archdiocese of San Francisco offers employees a generous benefits package which includes medical, vision, dental, pension and retirement savings plans.

Job Type: Full-time

**St. Matthias Preschool Teacher**

Salary: \$54,953.60 annual Type: Full-time

### STATEMENT OF NON-DISCRIMINATION

All employees of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and pursuant to the San Francisco Fair Chance Ordinance, will consider for employment qualified applicants with criminal history.