



Immaculate Heart of Mary School

1000 Alameda de las Pulgas, Belmont, CA 94002

ihmschoolbelmont.org

Job Position: Preschool Teacher



School Background

An oasis of spiritual and educational excellence in bustling Belmont, California, Immaculate Heart of Mary (IHM) School is a PK-8, coeducational learning institution. Dedicated and hardworking, IHM teachers work in a small-class-size setting that facilitates positive student/teacher relationships. Inquisitive, energetic, and diverse, IHM pupils pride themselves on having “HEART.”



IHM School is committed to teaching Catholic doctrine, to building a vibrant community, to worshiping God, and to fostering service. IHM is seeking a practicing Catholic/Christian to build upon IHM’s faith-based foundation while teaching an innovative, modern Catholic curriculum focused on the STREAM (Science, Technology, Religion, Engineering, Art, and Math) initiative. IHM Preschool incorporates the Montessori curriculum. The Preschool Teacher is committed to building a learning community that fully integrates the Catholic faith and academic excellence.



Job Description

IHM School is seeking a collaborative educator to serve as a Full-Time Preschool Teacher (Ages 3 - 5). We seek a teacher who is committed to teaching preschool students who are inquisitive and creative while implementing daily lessons that are geared to each individual student’s learning needs while embracing the Montessori method. The ideal candidate will have strong classroom management skills, strong

technology skills, and a keen aptitude for integrating a faith-based Montessori curriculum. The ideal candidate should be able to build a vibrant classroom community while serving the needs of a variety of student learners with love and compassion.

In addition, the Preschool Teacher will create and implement hands-on and integrative lessons, assess and report student progress to families, communicate regularly with families, attend faculty meetings, and serve on various committees.



Qualifications

Candidates must possess:

- Coursework in Early Childhood Education or Child Development. AA, BA, or MA highly preferred.
- 2+ years of teaching experience of young children ages 5 and under
- CA Preschool Teacher, Master Teacher or Site Supervisor credential
- Current CPR & First Aid certification
- Classroom management skills and experience teaching Montessori curriculum
- Joy for the practice of teaching and willingness to be flexible
- Demonstrated communication skills with parents, faculty, and students



Application Instructions

Interested candidates should email a completed archdiocesan application, cover letter, their resume, a copy of their credential (if applicable), and contact information for three references to:

Mrs. Andrea Harville, Principal - aharville@ihmschoolbelmont.org

STATEMENT OF NON-DISCRIMINATION Immaculate Heart of Mary School adheres to the following policy: "All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories." (Administrative Handbook #4111.4)