

DE MARILLAC ACADEMY

Learning for Life • Transforming Lives



Position Available: Associate Teacher

De Marillac Academy, a private tuition-free Catholic school serving grades 4-8 in San Francisco's Tenderloin, seeks highly motivated, experienced, and mission-centered individuals to join our faculty. This is an extraordinary opportunity for educators to play a critical role in directing De Marillac's progress toward breaking the cycle of poverty through education.

Job summary: The middle-school humanities teachers are responsible for teaching subjects in either Language Arts, History, and/or Religion/Ethics to students in grades 6-8.

Essential duties:

- Teach Language Arts, History, and/or Religion/Ethics
- Develop curriculum maps and lesson plans in Language Arts, History, and/or Religion/Ethics
- Evaluate learning outcomes through formal and informal assessments
- Participate in class meetings and conferences with families
- Supervise breaks/lunches and homework support
- Collaborate and communicate with teachers across multiple grade levels and content areas
- Prepare progress reports/report cards, keep appropriate records to include attendance reports, checklists and other recordkeeping activities as necessary
- Establish and maintain school expectations of student behavior and classroom environment
- Participate in faculty/staff committees, meetings, and the sponsorship of student activities
- Perform any other related duties as assigned by the Principal or other appropriate administrator

The above statements describe the general nature and level of work being performed by individuals assigned to these positions. This is not intended to be an exhaustive list of all responsibilities and duties required of personnel so employed.

The ideal candidates will possess relevant classroom experience; strong interpersonal, written, and verbal communication skills; flexibility; comfort with a variety of tasks/roles; and a commitment to Catholic education. All teachers have a role in developing and enhancing established curriculum, as well as modeling a culture of learning and professionalism at De Marillac Academy.

Required:

- Teaching Credential (or in progress of obtaining one)
- Bachelor's Degree
- Prior teaching experience

Preferred:

- Master's Degree
- Bilingual in Spanish and English

Position: Open until filled

Start Date: August 2020

Salary will be competitive based upon experience and qualifications. De Marillac provides a comprehensive benefits package including medical, dental, vision, life, and retirement. De Marillac Academy is an Equal Opportunity Employer, has an institutional commitment to diversity, and encourages applications from individuals of all backgrounds. People of all faiths are encouraged to apply, but candidates must be comfortable with the Catholic tradition and faith-based education and activities that are central to the school's mission.

Inspired by the Daughters of Charity and De La Salle Christian Brothers, De Marillac Academy provides a life-changing, accessible Catholic educational experience for the children, youth and families of the Tenderloin and SoMa neighborhoods. We believe that neighborhood of residence and socioeconomic status should not determine a child's access to quality education or ultimate success in life. De Marillac Academy's holistic educational experience liberates students to lead lives of choice, meaning, and purpose, and therefore transforms the Tenderloin and beyond.

De Marillac accompanies low-income families through an innovative and comprehensive school program and a dynamic Graduate Support Program that continues through high school and beyond. All students attend De Marillac Academy on a full, annual scholarship. In 2019-20, De Marillac Academy is proud to serve 120 fourth through eighth grade students and 323 alumni through the Graduate Support Program.

Application Procedures: Please email a cover letter, resume, three professional references (including email and telephone contact information for each reference), and two letters of recommendation to hr@demarillac.org.