Preschool Director

St Mary’s Preschool Philosophy
A child’s foundation at preschool age is utterly crucial for developing their senses. An extraordinary formula such as Montessori is set up for these children, while it’s up to the educators to keep it alive. This formula is unique and kept at a consistent rate of teaching the Montessori Method requires the instructors to study each child’s characteristics and create tools for them to advance onto the next level. The environment around the classroom will be planned with a designed curriculum and materials to prepare the child for the future

Job Description: General Duties and Responsibilities of Preschool Director: Detailed Job Description Provided upon Request

Location: St. Mary’s Preschool, 838 Kearney St., San Francisco, 94108

Requirements/Qualifications:

- Full-time, exempt, benefitted
- A BA (does not have to in Early Childhood Development) including: 24 Early Childhood Education/CD units with core courses, plus 6 administration units plus 6 adult supervision units.
  or
- Admin Credential with 12 Units of ECE/CD
  • Plus 3 units supervised field experience in ECE/CD Setting

Information about the school can be viewed at the school website:

http://www.stmaryspreschoolsf.org/

Salary: is determined according to experience and Credentials. Medical, dental and retirement are included as part of the benefit package.

Please email resume, three professional references and cover letter to Rev. John Ardis, CSP at Old St. Mary’s Cathedral
660 California Street, San Francisco, CA 94108

STATEMENT OF NON-DISCRIMINATION
St Mary’s adheres to the following policy: “All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories.” (Administrative Handbook #4111.4)